

Public Document Pack



NOTICE OF MEETING

Meeting	Executive Member for Policy and Resources Decision Day
Date and Time	Tuesday, 24th July, 2018 at 2.00 pm
Place	Chute Room, Ell Court South, The Castle, Winchester
Enquiries to	members.services@hants.gov.uk

John Coughlan CBE
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

AGENDA

1. BUILDINGS, LAND AND PROCUREMENT PANEL - 20 JUNE 2018

To consider recommendations of the Buildings, Land and Procurement Panel from its meeting on 20 June 2018.

- a) Minutes of the meeting (Pages 5 - 8)
- b) Property Services: Major Programmes Update (Pages 9 - 20)

NON-KEY DECISIONS (NON-EXEMPT/CON CONFIDENTIAL)

2. MAJOR HIGHWAY SCHEME: M27 JUNCTION 9 AND PARKWAY SOUTH ROUNDABOUT WHITELEY - LAND PURCHASE (Pages 21 - 36)

To consider a report of the Director of Culture, Communities and Business Services regarding the M27 Junction 9 and Parkway South Roundabout highway scheme in Whiteley.

3. GRANTS TO VOLUNTARY ORGANISATIONS AND OTHER BODIES (Pages 37 - 42)

To consider a report of the Director of Transformation and Governance – Corporate Services regarding a request received for financial assistance from the Romsey Agricultural and Horse Show Society.

4. AMENDMENT OF CONTRACT FOR PENSION ADMINISTRATION SOFTWARE (Pages 43 - 46)

To consider a report of the Director of Corporate Resources – Corporate Services seeking approval to a minor modification to the existing contract for pension administration software to enable the on-boarding of West Sussex County Council.

5. EXCLUSION OF THE PRESS AND PUBLIC

To resolve that the public be excluded from the meeting during the following items of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the reports.

KEY AND NON-KEY DECISIONS (EXEMPT/CONFIDENTIAL)

6. AMENDMENT OF CONTRACT FOR PENSION ADMINISTRATION SOFTWARE - EXEMPT APPENDIX (Pages 47 - 50)

To consider an exempt appendix to Item 4 on the agenda.

7. WRITE-OFF OF IRRECOVERABLE DEBT (Pages 51 - 60)

To consider an exempt report of the Director of Corporate Resources – Corporate Services seeking approval to the write-off of irrecoverable debt.

8. STRATEGIC LAND UPDATE (Pages 61 - 100)

To consider an exempt report of the Director of Culture, Communities and Business Services giving an update on the County Council's strategic land.

9. FORT HILL COMMUNITY SCHOOL, BASINGSTOKE - FUTURE STRATEGY (Pages 101 - 116)

To consider an exempt report of the Director of Culture, Communities and Business Services on the former Fort Hill Community School in Basingstoke.

10. LAND AT CONCORDE WAY, SEGENSWORTH NORTH, FAREHAM - DISPOSAL (Pages 117 - 124)

To consider an exempt report of the Director of Culture, Communities and Business Services regarding land at Concorde Way, Segensworth North in Fareham.

11. LAND AT MILL CHASE ACADEMY AND LEISURE CENTRE, BORDON - OUTCOME OF MARKETING AND DISPOSAL (Pages 125 - 140)

To consider an exempt report of the Director of Culture, Communities and Business Services regarding land at Mill Chase Academy and Leisure Centre in Bordon.

12. SCHEDULE OF ROUTINE TRANSACTIONS (Pages 141 - 150)

To consider an exempt report of the Director of Culture, Communities and Business Services regarding proposed routine transactions.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

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Public Document Pack Agenda Item 1a

AT A MEETING of the Buildings, Land and Procurement Panel of HAMPSHIRE COUNTY COUNCIL held at The Castle, Winchester on Wednesday, 20th June, 2018

Chairman:
p. Councillor Mel Kendal

p. Councillor Bill Withers Lt Col (Retd) a. Councillor Rhydian Vaughan
a. Councillor Adrian Collett a. Councillor Jackie Porter
a. Councillor Andrew Gibson
p. Councillor Keith House

41. **APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Collett. Councillor Porter was in attendance as the Liberal Democrat substitute.

42. **DECLARATIONS OF INTEREST**

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Non-Pecuniary interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 2 of the Code, considered whether it was appropriate to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

43. **MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 29 March 2018 were agreed as a correct record and signed by the Chairman.

44. **DEPUTATIONS**

There were no deputations.

45. **CHAIRMAN'S ANNOUNCEMENTS**

There were no announcements.

46. **PROPERTY SERVICES: MAJOR PROGRAMMES UPDATE**

The Panel considered the report of the Director of Culture, Communities and Business Services (Item 6 in the Minute Book) which provided an update on major projects that were being progressed within the department.

Discussion was held regarding electric vehicles and members were pleased to hear of the electric charging point framework arrangement, led and managed by the County Council, which was currently being promoted. It was noted that interest from external public sector organisations continued to be strong.

The Panel also discussed the office accommodation arrangements and heard that utilisation studies had been undertaken across the Winchester office estate. Members heard that once ongoing refurbishment works to EII South had been completed it was intended that the office space would be occupied more intensively to make the most efficient use of the space. Furthermore, Members were supportive of the suggestion to rent existing office facilities to external organisations to generate income.

RESOLVED:

- i) That the Buildings, Land and Procurement Panel notes the progress being made on each of the programmes.
- ii) That the Project Appraisal for improvement works to Three Minsters House is supported and recommended to the Executive Member Policy and Resources for approval at an estimated total cost of up to £975,000 inclusive of fees.

47. **PROPERTY SERVICES BUSINESS REVIEW 2017/18**

The Panel considered the annual report of the Director of Culture, Communities and Business Services (Item 7 in the Minute Book) which provided an overview of Property Services' financial outturn position for 2017/18.

In response to Members' questions, it was confirmed that the County Council had a Joint Working Arrangement with the University of Winchester and that asset survey and management work had recently been undertaken for them by the service. The Panel noted the intention to continue to develop the working relationship as the University expands in capacity.

RESOLVED:

That the Buildings, Land and Procurement Panel notes the successful outturn for Property Services in 2017/18, in particular, the continuing strong performance of the service to generate external income to maintain capacity and skills as well as making a substantial contribution to overheads.

48. **BUSINESS SERVICES GROUP - 2017/18 ANNUAL REPORT AND ACCOUNTS**

The Panel considered the report of the Director of Culture, Communities and Business Services (Item 8 in the Minute Book) providing a summary of the financial performance of the self-funding business units namely County Supplies (CS), Hampshire Transport Management (HTM) and Hampshire County Council Catering Services (HC3S).

Members were pleased to hear of the successful year for the Business Units. Section 6.4 of the report outlined recent awards and accreditations which had been obtained by HC3S including a 'Food for Life Served Here' Bronze award from the Soil Association for all Hampshire primary schools.

RESOLVED:

That the Panel make the following recommendation to the Executive Member for Economic Development:

- i) That the 2017/18 annual report and accounts for the Business Services Group be approved.

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HAMPSHIRE COUNTY COUNCIL

Executive Decision Record

Decision Maker:	Executive Member for Policy and Resources
24 July 2018	21 June 2018
Title:	Property Services: Major Programmes Update Report
Report From:	Director of Culture, Communities and Business Services

Contact name: Steve Clow

Tel: 01962 847858

Email: Steve.clow@hants.gov.uk

The Decisions (PROPOSED):

- 1.1. That the Executive Member for Policy and Resources notes the progress of each of the major programmes being progressed in the department.
- 1.2. That the Project Appraisal for improvement works to Three Minsters House is supported and recommended to the Executive Member Policy and Resources for approval at an estimated cost of up to £975,000, inclusive of fees.

2. Reason for the decisions:

- 2.1. To provide an update on major programmes being progressed and approval for the improvement works to the Three Minsters House project.

3. Other options considered and rejected:

- 3.1. None

4. Conflicts of interest:

- 4.1. Conflicts of interest declared by the decision-maker: None
- 4.2. Conflicts of interest declared by other Executive Members consulted: None

5. Dispensation granted by the Conduct Advisory Panel: none.

6. Reason(s) for the matter being dealt with if urgent: not applicable.

7. Statement from the Decision Maker:

Approved by:

Date:

24 July 2018

**Councillor Roy Perry
Executive Member for Policy and Resources**

HAMPSHIRE COUNTY COUNCIL

Committee/ Panel:	Buildings, Land and Procurement Panel
Date of Decision:	20 June 2018
Decision Title:	Property Services: Major Programmes Update
Report From:	Director of Culture, Communities and Business Services

Contact names: Steve Clow

Tel: 01962 847858

Email: steve.clow@hants.gov.uk

1. Recommendations

- 1.1 That the Building, Land and Procurement Panel notes the progress of each of the programmes.
- 1.2 That the Project Appraisal for improvement works to Three Minsters House is supported and recommended to the Executive Member Policy and Resources for approval at an estimated total cost of up to £975,000 inclusive of fees.

2. Summary

- 2.1 The purpose of this report is to provide an update on the major programmes, projects and issues currently being progressed relating to:

- Energy Programme Update
- New School Places Delivery Programme
- Construction Frameworks Update
- Traded Services Update
- Office Accommodation

3. Energy Programme Update

Current Energy Programmes

- 3.1 Work to deliver the new carbon reduction target of 50% by 2025 is continuing to show positive results. Despite the colder than average winter, initial data from the utility companies indicates that our energy use for 17/18 – and therefore carbon emissions – continues to fall.
- 3.2 It must be noted that the data is provisional and that the reduction is small but considering the effect of the winter weather the direction of

travel continues to be downwards.

- 3.3 The Director of Culture Community and Business Services (CCBS), supported by the panel, is progressing a number of programmes to further reduce the county's carbon emissions including the following:

LED Lighting

- 3.4 The major programme of LED lighting replacement in the corporate estate is now underway with the first phases in Ell Court South and at the Calshot Activities Centre now complete.
- 3.5 Design work has commenced on the next phases of Ell Court and sites including the Hampshire Record office, Stubbington Study centre and Swanwick Lodge Children's Home. The Director of CCBS and Head of the Library Service are putting together the next phase of feasibility project for the library portfolio.
- 3.6 Where LED installations have been completed feedback from building users has been very positive. The lighting is modern, higher quality, uses less energy and has lower maintenance cycles costs.
- 3.7 When completed in 2019/20, the LED programme of work will see approximately £1.6m invested resulting in 1.4m KWh of energy saved with a consequent reduction in carbon emissions of 750 tonnes and an energy revenue saving of £240,000 per annum.

Energy Supply Contracts and Management

- 3.8 The revised arrangements put in place following an audit of the administrative processes by the Property Services Energy Procurement and Supply specialist have already resulted in a reduction in the time taken each month to process invoices from the utility companies. A complete process review has been undertaken leading to saving in time and resource benefitting services beyond Property.
- 3.9 Our major energy contracts typically run for a 5 year term and at the end of each contract Property Services, together with the suppliers, undertake reconciliation for all sites. This exercise takes into account billing errors, corrected estimated readings. The size, scale and complexity of this task means it can take many months to complete.
- 3.10 The Director of CCBS has recently completed the reconciliation of the previous contracts which has resulted in £220,000 being returned to the County Council from the utility suppliers and almost £400,000 to the schools who purchase energy through our contracts.
- 3.11 The current energy supply contract, meter operation and data collection contracts expire in October 2019 and the Director CCBS is currently undertaking a market analysis exercise to inform how the next set of energy contracts should be structured and procured. Recommendations will be shared with the Panel in due course in good time for the

procurement of the contracts.

Battery Storage

- 3.12 A report on the progress of this opportunity will be brought to a future Panel when the workstream has progressed, however the Director of CCBS is currently exploring with the industry a number of alternative battery technologies and applications which may be appropriate for deployment.

Electric Vehicle (EV) charging

- 3.13 In March, the Director CCBS launched the new electric vehicle charge point framework. Over 40 people from 25 public sector bodies attended the launch event hosted by Property Services.
- 3.14 An additional five electric vehicles have now been delivered to add to the Hampshire fleet, charge points have been installed at Bar End supplies depot in Winchester and further points are currently being fitted at the Bishops Waltham Highways depot. Departments and services are being proactive in supporting the initiative by leasing and piloting electric vehicles.
- 3.15 Initial viability studies have identified around 70 sites where charging points could be installed and this will be further refined with more detailed studies.
- 3.16 Initially over 30 vehicles in the County Council fleet have been identified as being suitable for 'conversion' to EV as early adopters.
- 3.17 Interest from other public sector bodies in the charging framework continues to be strong and the Director of CCBS is working with a number of them to define their requirement. The framework provides an easy route to market for the public sector, facilitates the installation of more charging points and will bring an income into the County Council to cover the cost of management – a “cost neutral” solution.

Street Lighting

- 3.18 The Directors of ETE and CCBS have commenced work to review the potential for a large scale LED replacement programme.
- 3.19 Initial figures show a £6.7m investment in replacing fluorescent lamps with LED in residential areas would result in energy savings of £1.15m per annum giving a simple payback of approximately 6 years.
- 3.20 Work is ongoing with Salix to establish if a recycling fund could be established to finance this programme. Salix have advised that bids will open later in 2018.

Working with schools

- 3.21 The Director of CCBS has developed a programme with schools to deliver energy saving measures which would be funded by Salix loans paid back through energy savings.
- 3.22 There are currently around 30 schools engaged at various stages of the process, 2 schemes were completed in Easter holidays, a further 10 have had viability and energy surveys carried out or planned, 6 are to have initial visits by the energy team to discuss process and consider at viability and 12 more have expressed an interest and have been sent the information pack.

4. New School Places Delivery Programme

Property Services are continuing to work with Children's Services on the design and delivery of a significant number of new schools (including a special school), extensions to existing school, new modular classrooms and work to improve existing settings. There are several primary school extensions and two new primary schools to be completed this summer to provide additional primary school places across Hampshire. There is more regular contact and work with the Education Skills Funding Agency and academy sponsors. Wildern Academy Trust, University of Winchester, University of Chichester, and Catch 22 (Academy Sponsor) on developing proposals for new academies. The most advanced proposals are those to relocate Mill Chase Academy for which there is a significant one-off capital investment of £10m by the County Council, this has started on site and steelwork is being erected. Feasibility work continues to plan the provision of additional new school places for the projected primary and secondary pupil numbers and to maintain design quality at lower costs in response to continued reductions in public spending. There is ongoing dialogue with District and Borough Councils and negotiations with developers in planning new school provision in relation to new housing developments across Hampshire.

5. Construction Frameworks Update

- 5.1 As reported to the meeting in March 2018, the new Southern Construction Framework (SCF) is currently being tendered in partnership with Devon County Council, and will be in place for April 2019. Work has commenced to define and procure a new intermediate value framework for projects ranging up to £5m to replace the existing which expires in June 2019. The new framework, based largely on the existing model, will be available to neighbouring authorities within the local geography and cater for new schools, extensions and other projects for the County Council and external client users. All of the HCC frameworks will include a rebate tariff as a source of income as part of our strategy to generate additional revenue streams to support our wider business and as a net return to the County Council by making contributions to overheads in the Service.

5.2 Once the Property Futures review and restructure of the Service has been completed there will be further proposals to supplement the new arrangements for the organisation as a way of modernising our business. Future reports to this panel will provide further details of these proposals.

6. **Traded Services Update**

6.1 Alongside delivering significant programmes of work for the County Council, joint working partners, schools and academies, Property Services continues to provide professional services to a range of external clients, in line with the corporate traded services strategy. In 2017/18 a total of £9.35m of fee income was earned from clients outside the County Council, including maintained schools, academies, Police, Fire, Reading Borough Council, Isle of Wight Council and West Sussex County Council. Within this income there is a contribution to overhead costs of approximately £1.6million.

6.2 The management of the regional construction and modular building frameworks generate income of around £1.5million in 2017/18 and the heritage architecture team continues to work with a variety of organisations to conserve important historic buildings and develop and deliver new and enhanced visitor attractions in the Hampshire region. Property Services continues to work with Reading Borough Council through the Reading Hampshire Property Partnership, currently delivering a programme of office rationalisation and providing support to ongoing discussions with the Education and Skills Funding Agency (ESFA) regarding new school places.

6.3 Property Services, as reported to the Panel in January, are now progressing the detailed design work on four pilot local delivery projects for the Education and Skills Funding Agency (ESFA) Priority School Building Programme (PSBP2). These projects will see the complete recladding of four Hampshire system built schools. The current estimate for the four projects is £10.3m inclusive of fees.

6.4 Property Services are also working on the feasibility of a further project for a scheme on the Isle of Wight (IoW) currently estimated at £2m to refurbish the Downside Middle School in Newport. It is hoped the outline business case for this project will be signed off by the ESFA shortly allowing the detailed design work to be undertaken and tenders invited.

6.5 The ESFA have now also instigated a further commission for seven more refurbishment projects for the IOW under the PSBP2 programme. It is early days at the moment but these works are likely to be significant refurbishments or replacements of the seven schools involved and offer the opportunity of some interesting projects for Property Services. This new commission represents a significant growth in a developing relationship for Property Services delivering projects for the ESFA. It is good to see the ESFA recognising the skills and capacity within Property Services. It is anticipated that the total value of the works across the pilot sites and including the latest commission will exceed £30m.

- 6.6 Property Services continues to seek new business opportunities that fit with our forward business plan and capacity. Over recent months, we have been in discussion with West Sussex County Council regarding professional property support to a variety of programmes of work including Adult Services, Children's Services and upgrades to Fire Services assets.
- 6.7 We have also recently agreed to provide professional services support to Surrey County Council and Southampton City Council.

7. Office Accommodation

- 7.1 Work is continuing on the implementation of the Office Accommodation Strategy reported to the Panel in January 2018. The strategy seeks to build on the previous successful Workstyle programme to deliver a £1.3m saving from more efficient utilisation of the corporate office portfolio. The approach is based on consolidation of HCC staff in order to release space for leasing to third party organisations. This approach fits within the wider organisational change to introduce new ways of working and increase productivity through the introduction of new digital and mobile technology.
- 7.2 Opportunities are being explored and developed across a number of key corporate office buildings in consultation with HCC departments, to ensure that the approach takes account of emerging operational strategies for Transformation to 2019 and beyond, including a move to increased partnership working. Discussions are also ongoing with a number of current and potential partner organisations, particularly within the health sector, who may be seeking alternative office accommodation and where co-location with HCC may provide operational benefits.
- 7.3 Confirmation of specific proposals and timing of implementation continues to be challenging due to uncertainty around the impact of operational strategies and increased flexible and mobile working on the location and number of staff who occupy our corporate offices. Due to the long lead in times and interdependent nature of office moves, it is expected that the full delivery of savings will go beyond April 2019.

8. Three Minsters Hose improvement works – project appraisal

- 8.1 The Panel will be aware of the fire that occurred in the roof of Three Minster House in September 2017. Work to reinstate the damage caused by the fire is now complete and clearance of the site and contractor's compound is under way.
- 8.2 A review of all corporate office accommodation in Winchester was undertaken during 2017 as part of the development of the Office Accommodation Strategy reported to the Panel in January 2018 and referred to in section 7 of this report. This review confirmed Three Minsters House as a key building for retention and ongoing occupation

by the County Council.

- 8.3 To support this strategy, it is now proposed to undertake a programme of internal improvement work that will modernise the infrastructure of the building and increase the efficiency and flexibility of the internal space to maximise its utilisation.
- 8.4 The proposed improvement works include:
- upgrades to power and data to provide modern services infrastructure and support the roll out of new IT technology as part of the corporate Enabling Productivity programme, including upgrade of the corporate WiFi in line with other buildings in the Winchester HQ;
 - installation of LED lighting as part of the energy efficiency programme outlined in section 3 of this report;
 - a new fire alarm system and additional physical fire precautions to support the increased utilisation of the building;
 - minor internal alterations to maximise the flexibility and efficiency of the internal spaces and support new ways of working.
- 8.5 The estimated value of the works is £975,000 including professional fees at 16.5%.
- 8.6 The contract works will be funded from the Policy and Resources Landlord Repair and Maintenance budget as set out in the 'Managing Hampshire's Built Estate' report to the Panel in March 2018, with a contribution from the Energy Performance Programme budget for LED lighting.
- 8.7 It is proposed to procure the contract through the Minor Works Framework, with works commencing in Autumn 2018. It is anticipated that the building will be fully reoccupied by Spring 2019.

CORPORATE OR LEGAL INFORMATION**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENTS:

1. Equality Duty

1.1 The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2 Equalities Impact Assessment:

An equalities impact assessment has /has not been considered in the development of this report as access requirements are always considered during the design stages of building maintenance projects and are often improved.

2. Impact on Crime and Disorder:

2.1 The County Council has a legal obligation under Section 17 of the Crime and Disorder Act 1998 to consider the impact of all decisions it makes on the prevention of crime. The proposals in this report have no impact on the prevention of crime.

3. Climate Change:

3.1 This is an update report which has no impact upon climate change.

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy & Resources
Date:	24 July 2018
Title:	Major Highway Scheme: M27 Junction 9 and Parkway South Roundabout, Whiteley – Land Purchase
Report From:	Director of Culture, Communities and Business Services

Contact name: Liz Duffin

Tel: 01962 846616

Email: liz.duffin@hants.gov.uk

1. Recommendations

- 1.1 That approval be given to acquire all third party interests in land and any necessary rights required for or to facilitate / enable the delivery of the M27 Junction 9 and Parkway South Roundabout Scheme in Whiteley, on detailed terms and conditions to be settled by the Director of Culture, Community and Business Services (Strategic Manager – Assets and Development).
- 1.2 That, in order to ensure the delivery of the M27 Junction 9 and Parkway South Roundabout Scheme in a timely manner, authority be given to the making of a Compulsory Purchase Order as soon as possible to run in parallel with negotiations to preferably acquire all third party interests in land and any necessary rights by agreement.
- 1.3 That delegated authority be given to the Director of Culture, Community and Business Services (Strategic Manager – Assets and Development) to amend the scope of the land to be acquired, as shown on the appended plans, on the basis that it will not be extended, but it could be refined / minimised.
- 1.4 That authority be given to progress any appropriate Orders, Notices, or Statutory procedures and obtain any consents, rights or easements that are necessary for the M27 Junction 9 and Parkway South Roundabout Scheme.

2. Executive Summary

- 2.1. The purpose of this report is to consider changes to this major highway scheme and the consequential impact on land acquisition.
- 2.2. The report:
 - Confirms the decisions already taken

- Explains the reasons for the changes to the scheme
- Confirms the resulting amendments to land purchase requirements
- Recommends that negotiations for the revised land purchase be progressed and that a compulsory purchase order be made if required.

3. Background

3.1. At his Decision Day on 18 October 2017, the Executive Member for Policy & Resources considered a report on this major highway scheme and gave approval to the required land acquisition and the associated making of a compulsory purchase order (CPO). Since then, negotiations have been progressed with affected landowners although no CPO has yet been made. At the same time, it has become clear that it would be beneficial to make certain amendments to the scheme, which will have an impact on land purchase requirements.

4. The Scheme

- 4.1. The Scheme was designed by HCC as Strategic Highway Authority and local deliverer on behalf of Highways England (HE). It comprises carriageway widening around both the M27 Junction 9 and Parkway South roundabouts, Whiteley Lane and some of the slip roads and full signalisation of the Parkway South Roundabout.
- 4.2. The Scheme is essential in order to increase traffic capacity and improve traffic flows and journey times for both residents and business park users alike. Both the M27 Junction 9 and the Parkway South Roundabouts currently experience severe congestion at peak times. It will also improve safety by reducing tailbacks on to the M27.
- 4.3. The congestion is having a detrimental impact on local residents and both business retention and location in two large regionally significant adjacent Business Parks – Solent and Segensworth, located to the north and south of Junction 9 respectively.
- 4.4. The capacity improvements that will be delivered by HCC at M27 Junction 9 are also essential to facilitate the Smart Motorway proposals which are programmed to take place shortly. The Smart Motorway scheme will significantly reduce the length of the westbound off-slip at M27 Junction 9 and therefore capacity improvements are required at the junction to ensure traffic does not queue back onto the motorway. There is close liaison between the project team for this scheme and HE Smart Motorways regarding co-ordination of works to minimise disruption to residents and road users alike.
- 4.5. The amended scheme includes a revised alignment for the carriageway widening on Whiteley Way. The earlier scheme involved providing significant retaining structures which would have been costly and, crucially, would have involved extensive lane closures during construction. To avoid these impacts on traffic flows during construction, widening on the western side of Whiteley Way is now proposed.

4.6. At his meeting on 5 June 2018 the Executive Member for Environment and Transport confirmed approval of the amended alignment and also approved the recommendation that the Executive Member for Policy and Resources gives approval to the acquisition of all necessary third party land interest required for the delivery of the scheme and to the making of a CPO as necessary to ensure construction of the scheme within agreed funding timescales.

5. Land Purchase

- 5.1. The revised proposals involve some relatively minor amendments to land purchase requirements. Plans are appended which show the now proposed requirements and the changes from the earlier scheme. The main change is the additional land which is needed to widen Whiteley Lane on its western side.
- 5.2. Discussions are underway with all landowners and it is anticipated that all required parcels may be purchased by agreement. However, in order to ensure delivery of the scheme in a timely manner, and in the event that negotiations to acquire all third party land by agreement are not successful, it will be necessary to make and progress a CPO to secure the necessary land.

6. Legal Context

- 6.1. The County Council has the power to make compulsory purchase orders and in relation to this road construction scheme the enabling power is the Highways Act 1980.
- 6.2. The Compulsory Purchase Process Guidance from the Department for Communities and Local Government (CPO Guidance) states that compulsory purchase orders should only be made where: (a) there is a compelling case in the public interest; and (b) the purposes for which the compulsory purchase order is made justify interfering with the human rights of those with an interest in the land affected. Particular attention should be given to these considerations.
- 6.3. The public interest test is met due to the proposed acquisition delivering the necessary infrastructure to provide better access to the Whiteley area and to encourage much needed economic retention and development. The proposed acquisition will also serve to enhance the wellbeing of residents and business park users, particularly in Whiteley and the Solent Business Park, by significantly reducing congestion and delays on the main access routes.
- 6.4. The County Council has also had regard to the provisions of Article 1 of Schedule 1 of Part II of the First Protocol of the Human Rights Act 1998 to the European Convention on Human Rights. This right relates to the protection of property and is a qualified right that needs to be balanced against the public interest. In light of the significant public benefit that would arise from the delivery of the Scheme, it is considered that it would be appropriate to acquire the land through compulsory purchase should that prove necessary, and that

to do so would not constitute an unlawful interference with individual property rights.

- 6.5. Article 6 of Schedule 1 Part 1 of the Convention Rights and Freedoms of the Human Rights Act 1998 secures an absolute right to be given a fair hearing by an independent and impartial tribunal when civil rights may be affected by a decision. In this instance, this requirement is satisfied by means of the compulsory purchase order process, including the holding of an enquiry in to any objections which may be made and the ability to challenge any compulsory purchase order in the High Court.

7. Funding

- 7.1 Funding has been secured for the scheme from Highways England (£9.9m HE Growth and Housing Fund, & £3m HE Congestion Relief Fund), which is subject to completion of a funding agreement, and s106 receipts (£6m) and the Local Transport Plan fund (£0.7m).
- 7.2. The total land cost estimate will be reported within the scheme costs which will form part of the Project Appraisal Report that will be considered by the Executive Member for Environment and Transport before the tendering stage and the commencement of works.
- 7.3 The funding agreement with HE provides that in the event that the funding is deemed to be insufficient by HCC to deliver the scheme in full, the parties shall work together to find a collective way forward, through the Project Partnership Board, either to secure additional funding or if this cannot be secured to agree and identify amendments to the scheme. This is a stronger position than for a number of recent LEP funded projects where HCC have to underwrite any potential overspend. Conversely if there is an underspend on completion of the works, the parties will agree through the Project Partnership Board the amount to be returned to each organisation in proportion to the contributions made.

8. Conclusions

- 8.1. There is considered to be significant benefit both in terms of construction costs and reduction in travel delays for local business park users and residents from making the proposed amendments to the scheme and associated land acquisition. Subject to approval to the scheme changes by Executive Member for Environment and Transport, it is recommended that the proposals be endorsed and approval given to proceed accordingly.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	no
People in Hampshire enjoy being part of strong, inclusive communities:	no

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Executive Member for Environment and Transport Decision Day – M27 Junction 9 and Parkway South Roundabout Scheme http://democracy.hants.gov.uk/documents/s6299/Decision%20Record.pdf	19 September 2017
Executive Member for Policy and Resources Decision Day – Major Highways Scheme M27 junction 9 and Parkway South Roundabout, Whiteley – Land Purchase http://democracy.hants.gov.uk/documents/s7747/DECISION%200RECORD%202017-10-18%20DR%20EMPR%20Major%20Highway%20Scheme%20M27%20Junction%209%20and%20Parkway%20South%20Roundabout%20.pdf	18 October 2017
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

1.3. The proposals will have no or low impact upon groups with protected characteristics. The proposals are accessible to all road users. Pedestrians and cyclists will be catered for as part of the proposals to improve access to Whiteley and mitigation will be identified to add value in terms of accessibility over and above the existing provision.

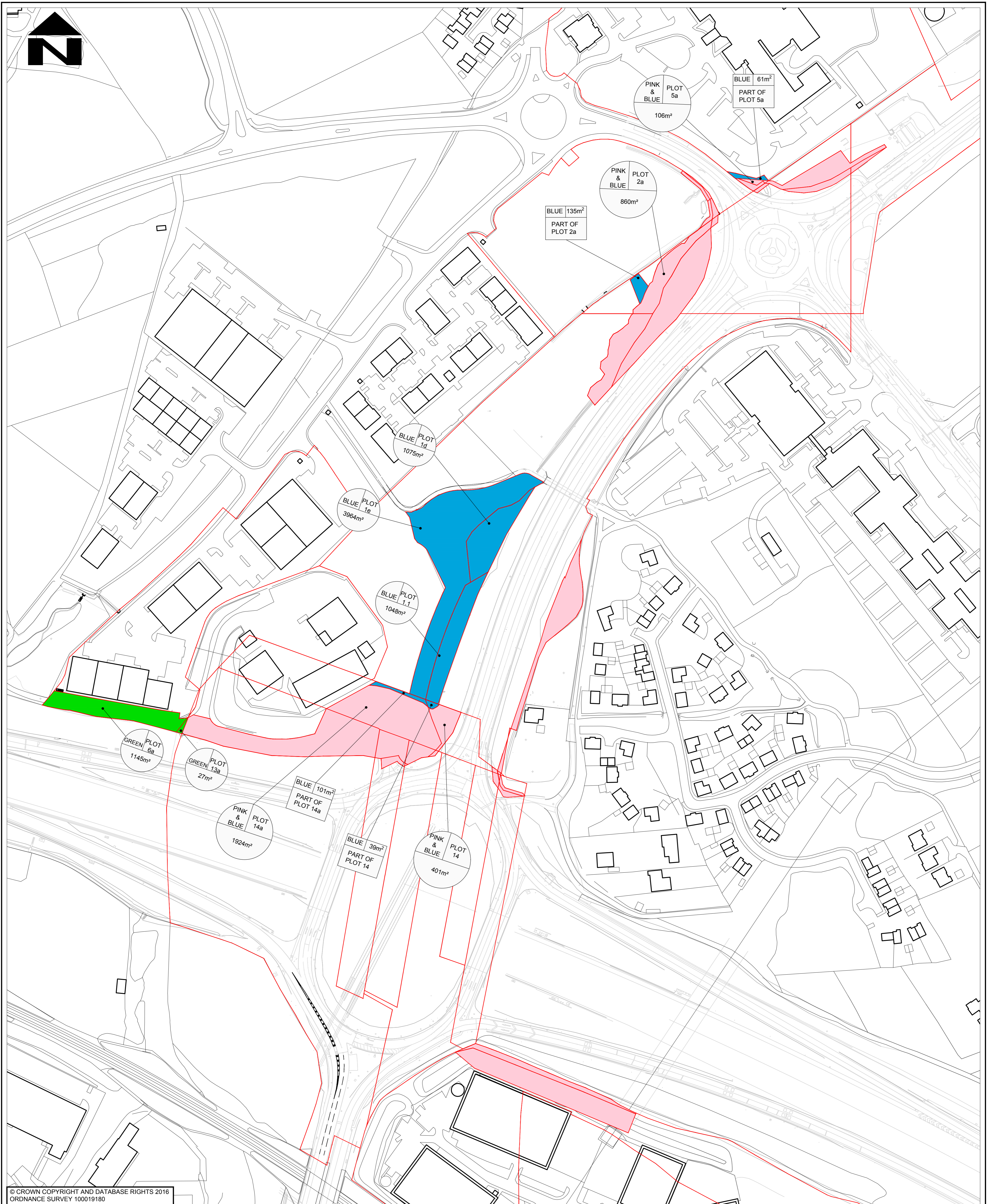
<http://documents.hants.gov.uk/equality-impact-assessments/M27Junction9andParkwaySouthRoundaboutschemeWhiteley.pdf>

2. Crime and Disorder:

2.1. The County Council has a legal obligation under section 17 of the Crime & Disorder Act 1998 to consider the impact of all decisions it makes on the prevention of crime. The proposal contained in this report has no impact on the prevention of crime.

3. Climate Change:

3.1 The proposed Scheme will reduce congestion and delay and as a consequence will improve air quality, due to a reduction in the volume of queueing vehicles.



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ORDNANCE SURVEY 100019180

KEY
CHANGES TO LAND TO BE ACQUIRED SINCE 18-10-2017 REPORT TO EXECUTIVE MEMBER POLICY AND RESOURCES

- LAND INTEREST NO LONGER REQUIRED - AREA = 1171m²
- ADDITIONAL LAND INTEREST TO BE ACQUIRED - AREA = 6423m²
- LAND TO BE ACQUIRED NO CHANGE - AREA = 13101m²

TOTAL AREA OF LAND TO BE ACQUIRED = 19524m²

NOTES

1. DO NOT SCALE FROM THIS DRAWING
2. ALL DIMENSIONS IN METRES UNLESS OTHERWISE STATED

P1	PLOT 2A UPDATED	09/05/2018	JA	amc	gpe
REV	AMENDMENTS	DATE	CAD	CHKD	APPD

CLIENT
HAMPSHIRE COUNTY COUNCIL
ECONOMY, TRANSPORT AND ENVIRONMENT DEPARTMENT
STRATEGIC TRANSPORT

CONSULTANT
Hampshire County Council
Engineering CONSULTANCY
STUART JARVIS BSc DipTP FCIHT MRTPI: DIRECTOR OF ECONOMY, TRANSPORT & ENVIRONMENT

DESIGNER
JS
CAD
JS
CHECKED
AMC | AMC
APPROVED
JPR | gpe

SCHEME
M27 JUNCTION 9 AND PARKWAY SOUTH ROUNDABOUT, WHITELEY

JOB No. C:\J008770.01
SCALE @ A1
1:1250

DATE
SEPT 2017

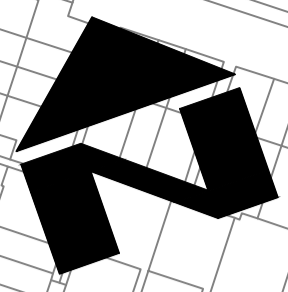
SHEET NUMBER
1 OF 1

DRAWING TITLE
CHANGES TO LAND INTEREST TO BE ACQUIRED AT M27 JUNCTION 9 AND PARKWAY SOUTH ROUNDABOUT, WHITELEY

HCC CAD PLOT: 09/05/2018 9:16:11
DRAWING NUMBER
EC/CJ008770/L120

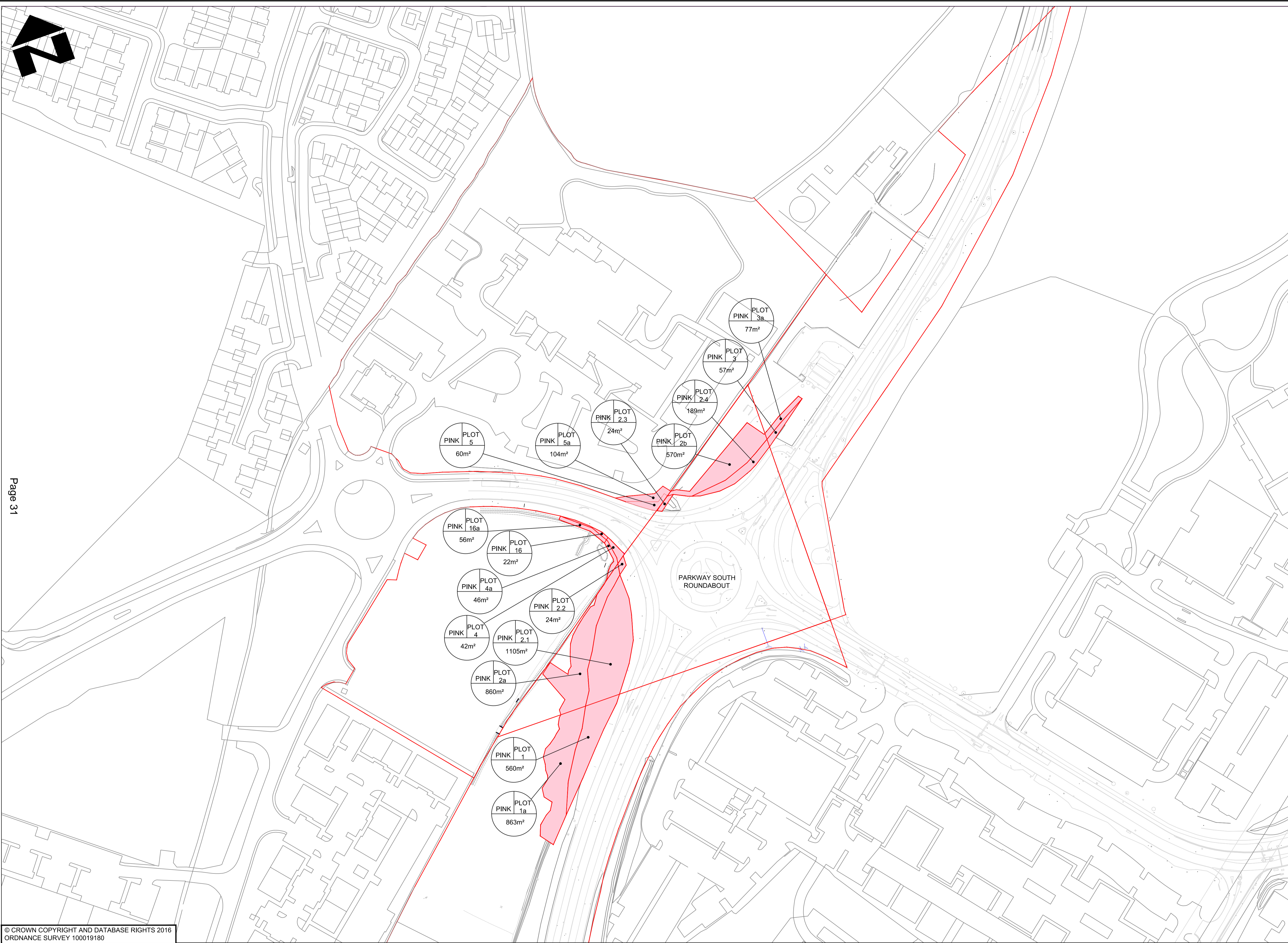
REV
P1

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- NOTES**
- DO NOT SCALE FROM THIS DRAWING
 - ALL DIMENSIONS IN METRES UNLESS OTHERWISE STATED
- KEY**
- AFFECTED PLOT BOUNDARIES
 - LAND TO BE ACQUIRED
AREA = 4659m²

Page 31



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ORDNANCE SURVEY 100019180

REV	AMENDMENTS	DATE	CAD	CHKD	APPD
P6	AMEND XREF TO SHOW PLOTS THAT HAD ACCIDENTALLY BEEN REMOVED	30/05/2018	MJE	AMC	DD
P5	PLOT 2A UPDATED	08/05/2018	JA	AMC	JPR
P4	PLOTS 4 & 4a REDUCED IN AREA, PLOTS 16 & 16a ADDED. PLOTS 5 AND 5a INCREASED IN AREA.	24/01/2018	JS	AMC	JPR
P3	PLOT 1 AREA CORRECTED	02/10/2017	JS	AMC	JPR
P2	SCHEME TITLE CHANGED	05/09/2017	IS	AMC	JPR
P1	LAND PLOT REFERENCED	21/08/2017	JS	AMC	JPR

CLIENT

HAMPSHIRE COUNTY COUNCIL
ECONOMY, TRANSPORT AND ENVIRONMENT DEPARTMENT
STRATEGIC TRANSPORT

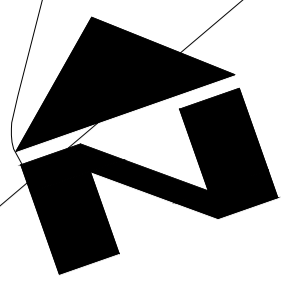
CONSULTANT

STUART JARVIS BSc DipTP FCIHT MRTPI: DIRECTOR OF ECONOMY, TRANSPORT & ENVIRONMENT

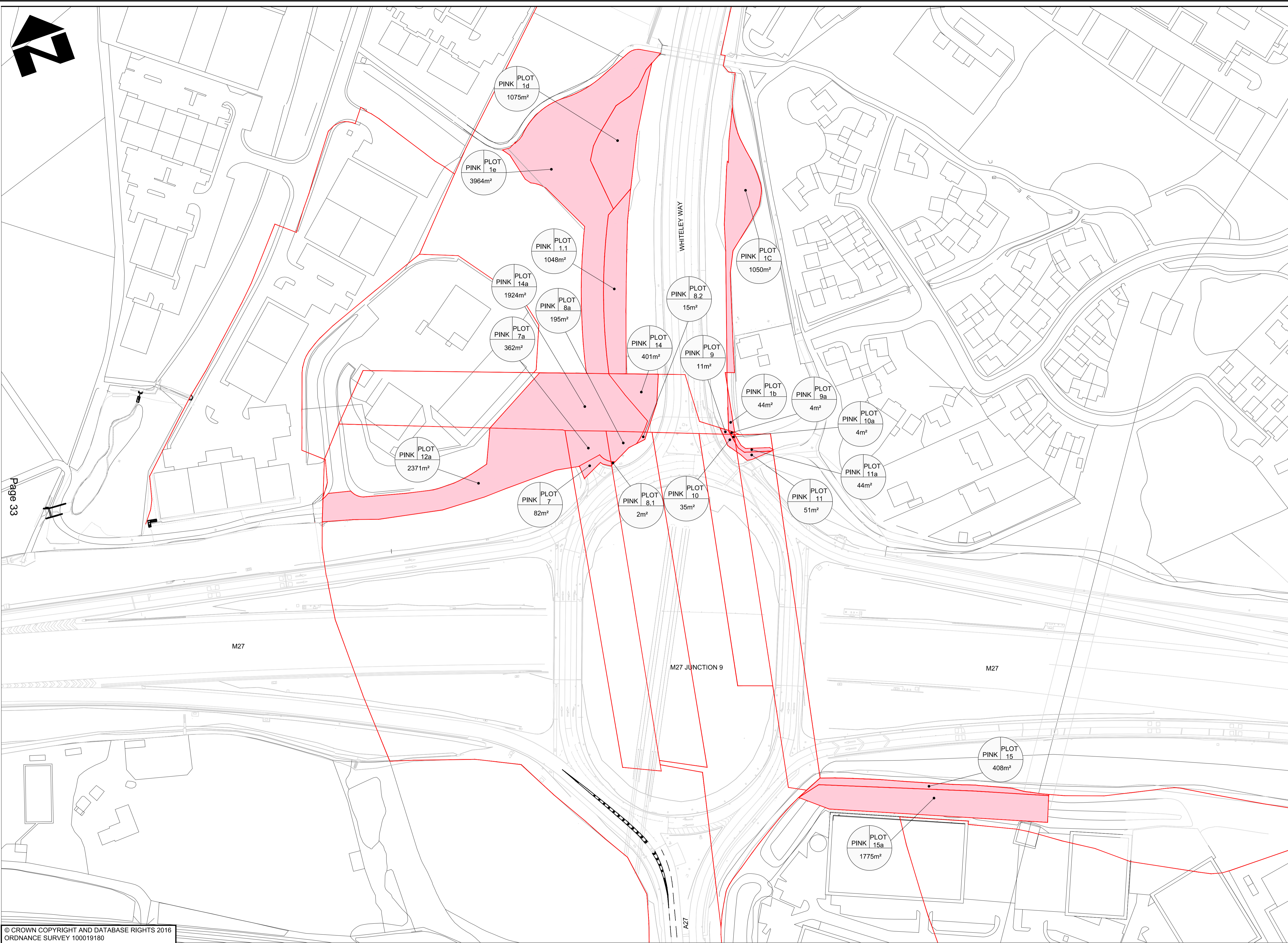
DESIGNER	SCHEME	DRAWING TITLE
JS	M27 JUNCTION 9 AND PARKWAY SOUTH ROUNDABOUT, WHITELEY	LAND INTEREST TO BE ACQUIRED AT PARKWAY SOUTH ROUNDABOUT, WHITELEY
SG		
AMC AMC	JOB No. R_J567007.01	HCC CAD PLOT: 30/05/2018 13:47:33
MCC MCC	SCALE @ A1: 1:1000	DATE: AUG 2017
		SHEET NUMBER: 1 OF 1
		DRAWING NUMBER: EC/CJ008770/L109

REV	REV
	P6

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- NOTES**
- DO NOT SCALE FROM THIS DRAWING
 - ALL DIMENSIONS IN METRES UNLESS OTHERWISE STATED
- KEY**
- AFFECTED PLOT BOUNDARIES
 - LAND TO BE ACQUIRED
AREA = 14865m²



Page 33

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ORDNANCE SURVEY 100019180

REV	AMENDMENTS	DATE	CAD	CHKD	APPD
P5	FRAME POSITION CHANGED TO SHOW ALL OF PLOT 1d, MISSING BOUNDARY LINE ON PLOT 12a ADDED	30/05/2018	MJE	AMC	DD
P4	SIZE OF PLOT 1e INCREASED AND PLOTS 6a AND 13a REMOVED	18/04/2018	MJE	AMC	JPR
P3	PLOTS 1.1, 1.6, 1e, 14 & 8.2 ADDED, PLOT 8.8 CHANGED TO 8.1, PLOTS 8a AND 14a AREAS REDUCED	24/01/2018	JS	AMC	JPR
P2	LAND ADDED ADJACENT TO MOTORWAY COUMPOUND ACCESS ROAD AND TO EAST OF WHITELEY WAY	04/09/2017	JS	AMC	JPR
P1	LAND PLOTS REFERENCED	21/08/2017	JS	AMC	JPR

CLIENT

HAMPSHIRE COUNTY COUNCIL
ECONOMY, TRANSPORT AND ENVIRONMENT DEPARTMENT
STRATEGIC TRANSPORT

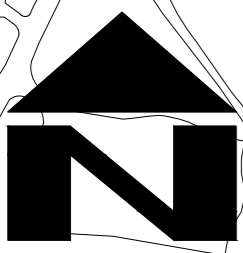
CONSULTANT

STUART JARVIS BSc DipTP FCIHT MRTPI: DIRECTOR OF ECONOMY, TRANSPORT & ENVIRONMENT

DESIGNER	SCHEME
JS	M27 JUNCTION 9 AND PARKWAY SOUTH ROUNDABOUT, WHITELEY
SG	
AMC AMC	JOB No. R_J567007.01
MCC MCC	SCALE @ A1
	DATE
	AUG 2017
	SHEET NUMBER
	1 OF 1

DRAWING TITLE	REV
LAND INTEREST TO BE ACQUIRED AT M27 JUNCTION 9	P5
HCC CAD PLOT: 30/5/2018 13:31:20	
DRAWING NUMBER	
EC/CJ008770/L108	


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ORDNANCE SURVEY 100019180

- NOTES**
- DO NOT SCALE FROM THIS DRAWING
 - ALL DIMENSIONS IN METRES UNLESS OTHERWISE STATED

KEY

 LAND TO BE ACQUIRED
AREA = 19524m²

REV	AMENDMENTS	DATE	CAD	CHKD	APPD
P4	BOUNDARY LINES BROUGHT TO FRONT AS THEY WERE HIDDEN UNDER HATCHING	30/05/2018	MJE	AMC	DD
P3	PLOT 2A UPDATED	08/05/2018	JA	AMC	JPR
P2	SIZE OF PLOT 1E INCREASED AND PLOTS 6A AND 13A REMOVED	19/04/2018	MJE	AMC	JPR
P1	AREA ADDED TO WEST OF WHITELEY WAY. SMALL AREA INCREASE TO NORTH OF PARKWAY SOUTH ROUNDABOUT	25/01/2018	JS	AMC	JPR

CLIENT

HAMPSHIRE COUNTY COUNCIL
ECONOMY, TRANSPORT AND ENVIRONMENT DEPARTMENT
STRATEGIC TRANSPORT

CONSULTANT

 **Hampshire**
County Council 

STUART JARVIS BSc DipTP FCIHT MRTPI: DIRECTOR OF ECONOMY, TRANSPORT & ENVIRONMENT

DESIGNER JS	SCHEME M27 JUNCTION 9 AND PARKWAY SOUTH ROUNDABOUT, WHITELEY	DRAWING TITLE LAND INTEREST TO BE ACQUIRED AT M27 JUNCTION 9 AND PARKWAY SOUTH ROUNDABOUT, WHITELEY
CAD JS		
CHECKED AMC AMC	JOB No. C_J008770.01	HCC CAD PLOT: 30/05/2018 13:52:22
APPROVED JPR JPR	SCALE @ A1 1:1250	DRAWING NUMBER EC/CJ008770/L112
	DATE SEPT 2017	REV P4
	SHEET NUMBER 1 OF 1	

REV
P4

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date of Decision:	24 July 2018
Decision Title:	Grant request from the Romsey Agricultural and Horse Show Society
Report From:	Director Transformation and Governance - Corporate Services

Contact names: Louise Pickford

Tel: 01962 847355

Email: louise.pickford@hants.gov.uk

1. Recommendation:

- 1.1 That a grant of £5,000 be awarded to the Romsey Agricultural and Horse Show Society from the Policy and Resources grants budget, towards the cost of staging the Countryside ring within the grounds.

2. Executive Summary

- 2.1 This report is to consider a grant request received from the Romsey Agricultural and Horse Show Society for financial assistance.

3. Budget Position

- 3.1 The Policy and Resources budget allocation for 2018/19 is £227,000. The budget available at today's meeting on 24 July 2018 is £202,000.

4. Grants Criteria

- 4.1 A copy of the criteria used for considering grants from the Policy and Resources grants budget is attached as Appendix 1 to this report.

5. Legal Implications

- 5.1 Subject to certain restrictions, the County Council has the power under Section 1 of the Localism Act 2011 to do anything that individuals generally may do including the power to give grants.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
None		
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	
None		

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
Application form and correspondence received from organisation	Director of Transformation and Governance

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

The application procedure includes equalities monitoring information as agreed as part of the corporate review of grants programmes and procedures.

2. Impact on Crime and Disorder:

The proposals in this report aim to improve the wellbeing of Hampshire residents and reduce the risk of crime occurring.

3. Climate Change:

There is no significant link to Climate Change as a result of this decision.

FUNDING CRITERIA FOR THE POLICY AND RESOURCES GRANTS

The following criteria should be taken into consideration when preparing a submission for funding. They are intended as guidelines and not prescriptive rules.

1. Assistance will be considered only in response to direct applications from properly constituted organisations seeking assistance. You must show in your application that your organisation is properly and legally organised and has its own bank account.
2. Where appropriate, applications will be referred to the relevant service department (e.g. Adult Services, Culture, Communities and Business Services, Children's Services, etc.) for consideration.
3. Preference will be given to applications for specific projects or activities rather than general running costs of organisations. These grants are not intended to replace shortfalls in service delivery budgets or replace funding for other support you may be able to obtain, or that you have obtained from us in the past.
4. Grants will not usually be made in respect of applications from the following:-
 - District or Parish Councils
 - Government Institutions
 - Schools
 - Overseas and out of County organisations which have no direct Hampshire involvement
 - Branches or organisations assisted centrally with a sum from the County Council
 - Bodies requesting funds for onward distribution to other charities e.g. mayoral appeals, carnivals, fetes, or for their own fundraising events.
5. Applications will not be accepted from political parties or groups affiliated with a political party or from lobbying/campaigning organisations.
6. Applications will only be considered from faith groups who can demonstrate their facilities are open and used by the local community other than for church related activities and are for small one-off projects.
7. Requests may be considered from County wide groups (e.g. Guides, Scouts, Hampshire County Youth Orchestra) for specific trips, e.g. for an international jamboree or cultural tour. Individual requests will not usually be considered.
8. Where possible self-help within organisations should be encouraged and to this end, grants are normally a percentage of the sum required to complete the project.
9. As a general rule, grants in excess of £5,000 will not be awarded.
10. In general grants will only be awarded to projects which are taking place in the same year as application for funds.

ROMSEY AGRICULTURAL AND HORSE SHOW SOCIETY (CG00016028)

The Romsey Agricultural and Horse Show Society is seeking a contribution of £5,000 from the County Council towards its Countryside ring at the event on 8 September 2018.

The ring provides an area for displays, where visitors can watch and get involved in various displays and activities throughout the day. This year displays include Gundogs, falconry, family dog show, local 4x4 clubs, local pony club. There is also a mixture of educational displays and opportunities for visitors to join in. The grant will pay for the erection of the ring, fences, posts, seating, displays and PA system.

Expected number of visitors to the event: 20,000.

Total cost for Countryside Ring only: £7,850

Total income: £1,050

Shortfall: £6,800

APPLICATION ADDRESSED TO:

Director of Transformation and Governance

AMOUNT OF REQUEST

£5,000

GRANTS PREVIOUSLY AWARDED BY OTHER EXECUTIVE MEMBERS AND CONSIDERATION GIVEN BY OTHER LOCAL MEMBERS**This budget:**

2016/17: £1,000 – towards event

2017/18: £5,000 towards the Countryside ring

In addition to the above funding, Councillor Roy Perry has also awarded contributions from his Devolved grant budget over the last few years.

COMMENTS OF LOCAL MEMBER

Councillor Roy Perry is the local member and supportive of this request.

GENERAL COMMENTS

Director of Culture, Communities and Business Services: This application is supported as the show makes a positive contribution to the rural and farming economy and is an important and well established Hampshire event. Once again, the Countryside Service will be representing the County Council at the Show.

RECOMMENDATION

£5,000

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	24 July 2018
Title:	Amendment of contract for pension administration software
Report From:	Director of Corporate Resources

Contact name: Andy Lowe

Tel: 01962 876370

Email: andrew.lowe@hants.gov.uk

1. Recommendation

1.1. That the Executive Member for Policy and Resources approves the minor modification of the existing contract with Civica for pension administration software to allow the on-boarding of West Sussex for the administration of their local government and fire pension schemes.

2. Executive Summary

- 2.1. The purpose of this paper is to seek approval to make a minor modification to the existing contract with Civica for the provision of pension administration software, to enable the on-boarding of West Sussex County Council.
- 2.2. The detail of the requested contract change is contained in the exempt appendix to this report.

3. Contextual information

- 3.1. Hampshire Pension Services administer the local government, fire and police pension schemes for Hampshire using specialist pensions software (UPM) provided by Civica. The current software contract runs until 2020.
- 3.2. Hampshire has been successful in attracting new work from West Sussex County Council (WSSCC), who have recently taken a decision to delegate the pension administration for their local government pension scheme (LGPS) and fire pension schemes to Hampshire, and wish to complete the migration by March 2019.
- 3.3. In order to deliver the pensions administration service for WSSCC, existing pension and pensions payroll data for West Sussex LGPS and Fire members and employers needs to be migrated onto the Hampshire's pensions software.

- 3.4. An amendment to the contract with Civica is therefore required to allow for additional licences and modifications to the software to migrate and accommodate the West Sussex data on to UPM.
- 3.5. The current contract with Civica expires in 2 years time; it is anticipated that a national framework for pension administration software will be available for Hampshire to use when the existing contract expires, and the combined requirements for both Hampshire and West Sussex will be included in Hampshire's tender at that time.

4. Legal

- 4.1. The legal advice in relation to the contract amendment is set out in the confidential appendix.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	no
People in Hampshire live safe, healthy and independent lives:	no
People in Hampshire enjoy a rich and diverse environment:	no
People in Hampshire enjoy being part of strong, inclusive communities:	no
OR	
This proposal does not link to the Strategic Plan but, nevertheless, requires a decision because one is required under Contract standing orders:	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

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- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

1.1. Equality objectives are not considered to be adversely affected by the proposals in this report.

2. Impact on Crime and Disorder:

2.1. No specific impact on Crime and Disorder.

3. Climate Change:

a) How does what is being proposed impact on our carbon footprint / energy consumption?

No specific impact.

b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

No specific impact.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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of the Local Government Act 1972.

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